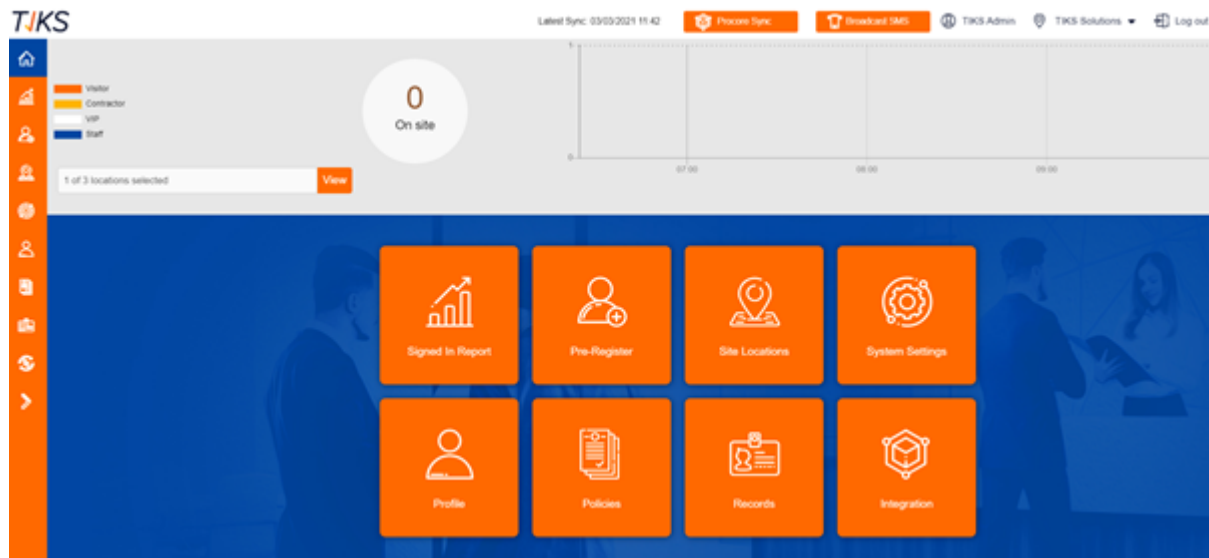
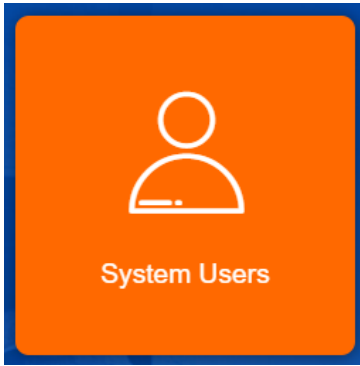


# How do I bulk upload multiple admin users and/or hosts?

From the Admin Dashboard, click the System Settings tile.



Then click the System Users tile.



You will see the below option.



Click "Bulk Import". You will see the below.



1. Click "Template" to download the template. Fill out the details for your users.
2. Attach the template by clicking "Choose file" and selecting the file.
3. Click "Import".

The users will then be imported into the system.

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Revision #1

Created 4 years ago by [Admin](#)

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