

What are the features of the Top Bar?



Latest Sync: 25/04/2021 23:26

 Procore Sync

 Broadcast SMS

 TIKS Admin

 TIKS Office ▼

 Log out

- In the top left hand corner of the top bar you will see the TIKS logo **or** your company's logo if you have chosen to brand your system.
- If you have a Procore integration it will show the date and time of the latest automated "sync" with Procore.
- There is a "Procore Sync" button which can be selected to manually sync with Procore. This will **only** be visible to Level 1 Admin users.
- The "**Broadcast SMS**" button allows you to create an SMS message that can be sent to all users on site.
- Your user name (where it says *TIKS Admin* above) will be displayed next. If you click your user name it will go to your Profile page.
- The current site you are logged into is displayed. You can use the drop down menu here to toggle between sites.
- The final icon is the '**Log out**' icon. If you select this, you will be logged out of the TIKS admin portal.

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