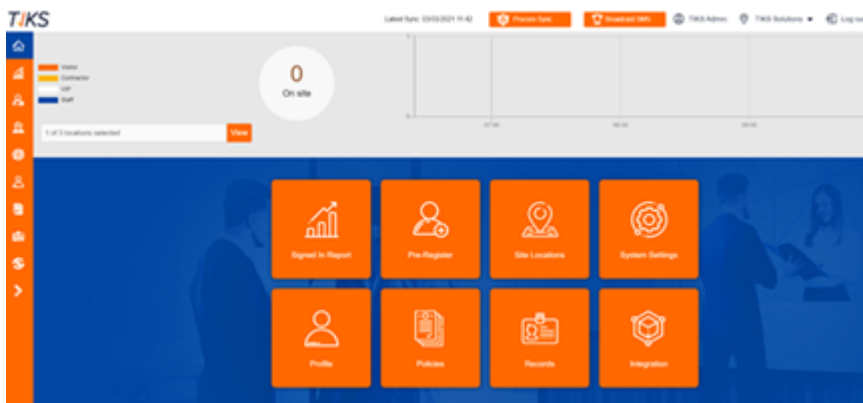


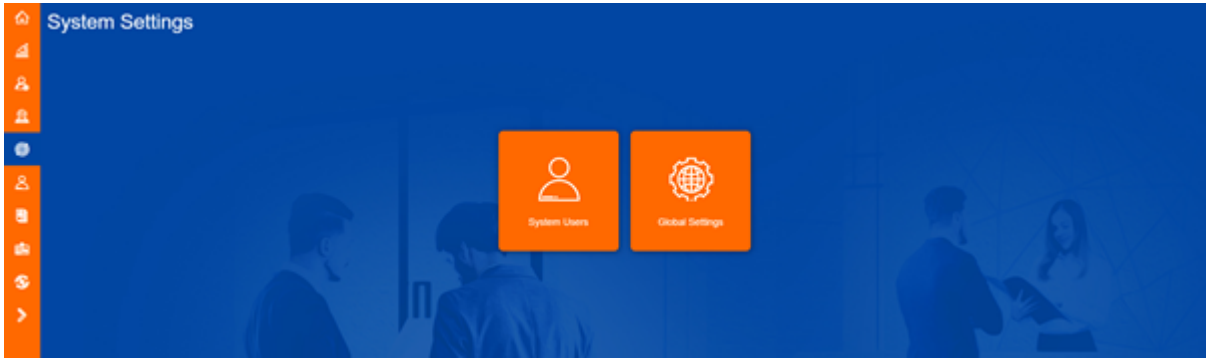
What is the “Activity Log” download?

It is a csv file download of all the system changes noting the change, the date, time and user that made the change. It is an audit history of your system.

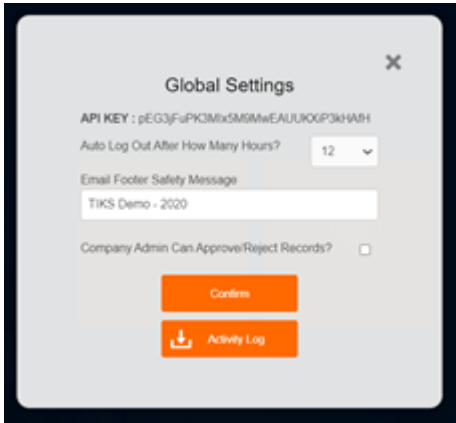
To download an activity log, go to the System Settings tile from the Admin Dashboard,



Then click the "Global Settings" tile.



The below settings will be displayed. Click on "Activity Log" to download the log.



Revision #1

Created 4 years ago by [Admin](#)

Updated 4 years ago by [Admin](#)