

Kiosk User Guide



QR CODE - SCAN ME

1. Open your camera app on your mobile
2. Point it steadily over the QR Code for 2-3 second and wait to scan
3. Then a notification will appear. If nothing appears, you may have to go to your settings and enable QR Code scanning.
4. Click on the notification and you will be directed to the TIKS visitor site to register yourself.

TJKS

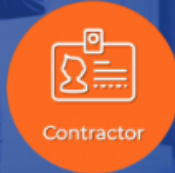
Welcome To

TIKS Head Office

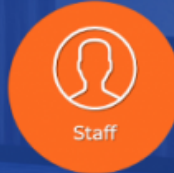
Please tap an option to begin:



Visitor



Contractor



Staff



Sign Out

1



SCAN ME

COVID-19 Screening

This statement will need to be confirmed by every visitor that enters, this declares that the individual is safe from COVID-19 and is not a risk to the site that they are entering. Once this declaration has been read, click **I AGREE**.

Coronavirus Disease (COVID-19) Screening

The World Health Organization (WHO) has announced that COVID-19 is a pandemic. Due to this fact, please confirm the following before entering our premises:

- I have not travelled internationally in the past 3 weeks.
- My immediate family members have not travelled internationally in the past 3 weeks.
- I have not been in contact with a confirmed Coronavirus Disease case within the past 14 days.
- My immediate family members have not been in contact with a confirmed Coronavirus Disease case within the past 14 days.
- I do not have a fever or any flu-like symptoms.

If you confirm the above statements to be true, the check-in process will continue and you are permitted to enter this facility.

If you cannot confirm the above statements, we respectfully advise that you are not permitted to enter this facility. Please proceed to leave the premises and contact your intended host either by phone or email, once you have left this facility, if you cannot confirm any of the statements above.

I AGREE

SCAN ME

To sign in as a Visitor please complete all fields below:

The form consists of five input fields, each with a red circle containing a number from 1 to 5. Field 1 is 'Company'. Field 2 is 'Full Name'. Field 3 is 'Mobile' with a '+61' icon. Field 4 is 'Email'. Field 5 is 'Host'. Below the fields is a virtual keyboard with keys for letters, numbers, and symbols. The keyboard includes a home button, a 'Cancel' button, and a 'Continue' button.

1. **Company:** name of the company that the visitor belongs to
2. **Name:** name of the visitor, you can use the first or last name, or both
3. **Phone:** the visitors phone number
4. **Email:** The visitors email address
5. **Host:** The host's name of the visitor